

# Robert Sprague, Treasurer of State of Ohio Trust Department – Collateral Section

## Agency Securities Held in Trust Request for Release Form

E-mail completed form to: agency.collateral@tos.ohio.gov or Fax to: (614) 466-9948

		d individual from the agency on a al must be pre-appointed by the a			
Agency:		Division:	Division:		
Contact:		Telephone:			
Agency Designee	Signature:				
Note to Agency: I existing record to	1 0	of collateral is required, please	use the Pledge Form t	to indicate the	
Securities to be R	eleased				
For TOS Use Record #	Pledgor	Certificate Number or CUSIP	Issuer/Bank	Pledge Amount	

### Treasurer of State of Ohio

Trust Department - Collateral Section

#### Instructions for completing the Securities Held in Trust Request for Release Form

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Treasurer's office personnel will contact the agency designee to arrange a date and time to schedule the appointment.

Agency The name of the agency for which the security is in trust.

Division The agency division for which the security is in trust.

Contact The person from the agency requesting the release.

Telephone The phone number for the contact who is sending the request.

Agency Designee Signature The individual who is pre-appointed by the agency with an original

signature on file with the Treasurer of State of Ohio.

#### Securities to be Released section

For TOS Use Record # Please leave this column blank.

Pledgor The Pledgor of the security.

Certificate Number or CUSIP The security identifier.

Issuer/Bank The entity where the security is held.

Pledge Amount The amount held by the state to be released.